

SOUTH OXHEY BAPTIST CHURCH	Main worship area	DATE OF ASSESSMENT:	23 rd June 2014	DATE OF LAST ASSESSMENT:	23.06.14	Doc Ref: RA 04
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Severity

Likelihood

No injury	1
First aid injury	2
Off work for 3 days	3
Major injury	4
Death	5

Extremely Unlikely	1
Highly unlikely	2
Likely	3
Highly likely	4
Extremely likely	5

S – Severity

L – Likelihood

R – Result

Ref.	HAZARD IDENTIFIED		Persons at Risk			Risk Assessment (No controls)			Control Measures	Risk Assessment (with controls)		
			Adults	Children	Visitors	S	L	R		S	L	R
1	Music equipment	Trips & falls	Y	Y	Y	3	4	12	Ensure that all leads are covered and not tangled. Ensure that wires are not stretched or looped etc. Make users aware of the hazards. Musicians and users to take responsibility to check and deal with any trip hazards. Only required persons should be within the music area. Children should not be allowed to play or be within the music area.	3	1	3
2	Moving and stacking chairs / tables	Possible strains, hand and back injury	Y	Y	Y	3	3	9	Watch fingers when stacking chairs. Stack chairs correctly Do not lift more than 2 chairs together. Use trolleys to move stacks of chairs Two or more persons to lift tables.	3	1	3

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3	Blocked exits	Preventing escape from fire or other emergency	Y	Y	Y	5	3	15	Ensure that exit lights are lit where required Do not block exits . If exits are blocked, hazards should be moved immediately by any persons. Ensure that exit doors can be opened. Ensure that exits are not blocked from the exterior of the building. Ensure that seating placement does not block or hinder exits.	2	1	2
4	Inadequate Temperature control.	Fainting/heat stroke/hypothermia	Y	Y	Y	2	1	2	Ensure ventilation during hot weather. Open windows and doors where possible. Ensure that heating is working and on during cold weather.	1	1	1
5	Fire	Burns / Death	Y	Y	Y	5	3	15	Ensure that all exits are clear. Ensure that exit lights are lit if provided Ensure that sufficient fire extinguishers and blankets are available and can be accessed. Ensure that correct extinguishers are available. Do not use fire extinguishers to prop open doors.	5	1	5
6	Injuries from electrical equipment	Burns / Electrocution	Y	Y	Y	4	2	8	Only approved equipment to be used. Authorized persons to set up equipment. Children are not to play with electrical equipment Ensure that all wires and leads are stored correctly preventing trips and falls.	4	1	4
7												