

SOUTH OXHEY BAPTIST CHURCH	Youth Room	DATE OF ASSESSMENT:	23 rd June 2014	DATE OF LAST ASSESSMENT:	23.06.14	Doc Ref: RA 05
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Severity

Likelihood

No injury	1
First aid injury	2
Off work for 3 days	3
Major injury	4
Death	5

Extremely Unlikely	1
Highly unlikely	2
Likely	3
Highly likely	4
Extremely likely	5

S – Severity

L – Likelihood

R – Result

Ref.	HAZARD IDENTIFIED		Persons at Risk			Risk Assessment (No controls)			Control Measures	Risk Assessment (with controls)		
			Adults	Children	Visitors	S	L	R		S	L	R
1	Blocked doors	Preventing exit from building for any emergency	Y	Y	Y	5	3	15	Ensure that all fire exits and main doors are free from blockage. Ensure that area outside exits allow doors to be opened. Do not place any items in front of exit doors	2	1	2
2	Stage area	Possible trips and falls	Y	Y	Y	3	3	9	Unauthorized personnel not to go onto the stage area unless absolutely necessary. Equipment to be stacked safely.	3	1	3
3	Carpet on stage steps	Possible trips and falls	Y	Y	Y	3	3	9	Unauthorized persons not to go onto the stage unless absolutely necessary Check carpet is fixed to steps. Tape down any loose carpet. Make persons aware of trip hazard	2	1	2
4	Lifting chairs and tables	Possible strain and back injuries.	Y	Y	Y	3	3	9	Trolley to be used to move stacks of chairs. Two or more persons to lift tables.	3	1	3

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5	Opening windows	Possible falls	Y	Y	Y	3	2	6	Do not stand on stacked chairs to reach the windows. Use appropriate items to stand on. Ensure that someone else is present. Children are not to open windows Individuals are to risk assess what they are doing.	2	1	2
6	Injuries from electrical equipment	Burns/electrocution	Y	Y	Y	4	2	8	Only approved equipment to be used. Authorized persons to set up equipment. Children are not to play with electrical equipment Ensure that all wires and leads are stored correctly preventing trips and falls.	4	1	4
7												
8												